



Wi-Fi Acceptable Use Policy

April 2025

Article 3 – Adults must do what's best for me



Article 12 – I have the right to be listened to, and taken seriously



Article 19 - I have the right to be protected from being hurt or badly treated.



Article 28 – You have the right to a good quality education. You should be encouraged to go to school to the highest level you can.



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Key Contact Personnel in School

Nominated Member of Leadership Staff Responsible for the policy:

Sarah Costain

Designated Safeguarding Lead: Sarah Costain

DPO: Sarah Costain

Date written: September 2017

Date reviewed: March 2020

Date agreed and ratified by Governing Body: N/A

Date reviewed: September 2020

Date of next review: September 2021

Date reviewed: April 2024

Date of next review: April 2025

Date reviewed: April 2025

Dare of next review: April 2026

This policy will be reviewed following any concerns and/or updates to national and local guidance or procedure

Wi-Fi Acceptable Use Policy

As a professional organisation with responsibility for children's safeguarding it is important that all members of the Five Acre Wood School community are fully aware of the Five Acre Wood School boundaries and requirements when using the Five Acre Wood School Wi-Fi systems, and take all possible and necessary measures to protect data and information systems from infection, unauthorised access, damage, loss, abuse and theft.

This is not an exhaustive list and all members of the Five Acre Wood School community are reminded that technology use should be consistent with our ethos, other appropriate policies, and the law.

1. Five Acre Wood School provides Wi-Fi for the Five Acre Wood School community and allows this for learning purposes and accessing systems which are essential to the everyday running of the school which includes the planning and delivery of lessons, pupil information management. This is not exhaustive and for illustrative purposes.
2. Five Acre Wood School will not be liable for any damages or claims of any kind arising from the use of the wireless service. Five Acre Wood School takes no responsibility for the security, safety, theft, insurance, and ownership of any device used within Five Acre Wood School premises that is not the property of Five Acre Wood School.
3. The use of technology falls under Five Acre Wood School Acceptable Use of Technology Policy (AUP), Online safety and Mobile technology and Social Media Polices which, where appropriate, all learners/staff/visitors and volunteers must agree to and comply with.
4. Five Acre Wood School reserves the right to limit the bandwidth of the wireless service, as necessary, to ensure network reliability and fair sharing of network resources for all users.
5. Five Acre Wood School owned information systems, including Wi-Fi, must be used lawfully; I understand that the Computer Misuse Act 1990 makes the following criminal offences: to gain unauthorised access to computer material; to gain unauthorised access to computer material with intent to commit or facilitate commission of further offences or to modify computer material without authorisation.
6. I will take all practical steps necessary to make sure that any equipment connected to Five Acre Wood School service is adequately secure, such as up-to-date anti-virus software, systems updates.

7. Five Acre Wood School wireless service is not secure, and the Five Acre Wood School cannot guarantee the safety of traffic across it. Use of the Five Acre Wood School wireless service is done at my own risk. By using this service, I acknowledge that security errors and hacking are an inherent risk associated with any wireless network. I confirm that I knowingly assume such risk.
8. Five Acre Wood School accepts no responsibility for any software downloaded and/or installed, email opened, or sites accessed via the Five Acre Wood School wireless service's connection to the internet. Any damage done to equipment for any reason including, but not limited to, viruses, identity theft, spyware, plug-ins or other internet-borne programs is my sole responsibility; and I indemnify and hold harmless Five Acre Wood School from any such damage.
9. I will respect system security; I will not disclose any password or security information that is given to me. To prevent unauthorised access, I will not leave any information system unattended without first logging out or locking my login as appropriate.
10. I will not attempt to bypass any of the Five Acre Wood School security and filtering systems or download any unauthorised software or applications.
11. My use of Five Acre Wood School Wi-Fi will be safe and responsible and will always be in accordance with the Five Acre Wood School AUP and the law including copyright and intellectual property rights. This includes the use of email, text, social media, social networking, gaming, web publications and any other devices or websites.
12. I will not upload, download, access or forward any material which is illegal or inappropriate or may cause harm, distress or offence to any other person, or anything which could bring Five Acre Wood School into disrepute.
13. I will report any online safety concerns, filtering breaches or receipt of inappropriate materials to the IT helpdesk or to the Designated Safeguarding Lead (Sarah Costain, Deputy Head) as soon as possible.
14. If I have any queries or questions regarding safe behaviour online, I will discuss them with the Designated Safeguarding Lead (Sarah Costain, Deputy Head) or the Deputy DSL's.

15. I understand that my use of Five Acre Wood School Wi-Fi may be monitored and recorded to ensure policy compliance in accordance with privacy and data protection legislation. If Five Acre Wood School suspects that unauthorised and/or inappropriate use or unacceptable or inappropriate behaviour may be taking place, then Five Acre Wood School may terminate or restrict usage. If Five Acre Wood School suspects that the system may be being used for criminal purposes, the matter will be brought to the attention of the relevant law enforcement organisation.

I have read, understood and agreed to comply with Five Acre Wood School Wi-Fi acceptable Use Policy.

Name

Signed: Date
(DDMMYY).....

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