

Information Sheet

Visual Supports

Transition to a New Room - including example Booklet

When a child is due to transfer to a new room, within a day nursery, preparing for that transition is essential.

All information relating to the child must be discussed and shared with the new room adults (as you would if a child was transferring to primary school).

This would include (but not limited to):

- Discuss the latest Specialist Teacher's Record of Visit. Including how the child is progressing, with each of the Outcomes & Targets.
- Discuss and share the latest Personalised Plan and completed Monitoring Sheets
- Share any Information Sheets/Leaflets that have been suggested by the Specialist Teacher
- Discuss how the child copes with specific parts of the setting, e.g. outside/garden area, acceptance of noise, washing hands, etc, etc.
- Discuss parents/carers views and their hopes for the future
- Discuss and share the relevant Best Practice Guidance document
- Discuss and share any letters / reports from outside agencies, i.e. Speech & Language, Community Paediatrics, etc.
- Discuss and share any SENIF information (where applicable)
- etc.

It is also important to prepare the child with what to expect within their new room. A booklet containing photos and minimal words is a great way to show what to expect. See pages 2 & 3 for an example.

When sharing this booklet with the child, initially the booklet is just about the child getting to know the new room, and not about the child going there.

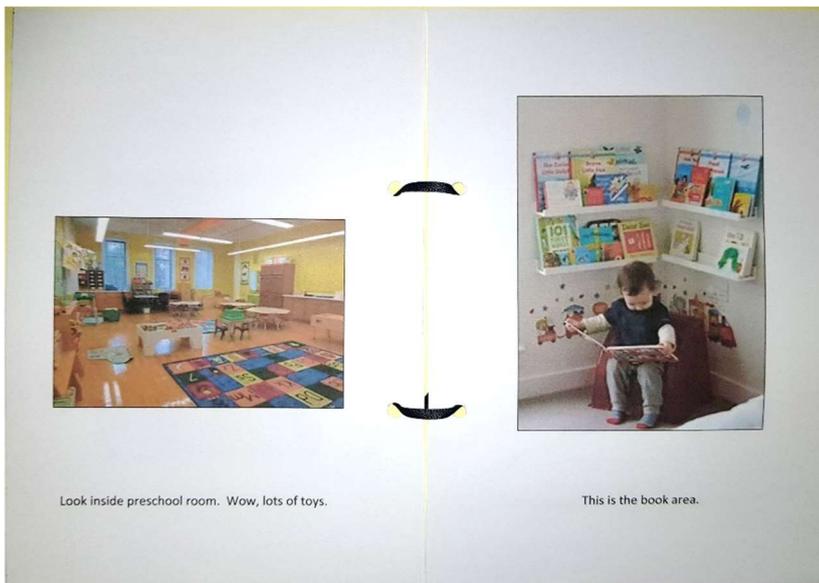
For example:

Remember to take the photos at the child's height.

Example:

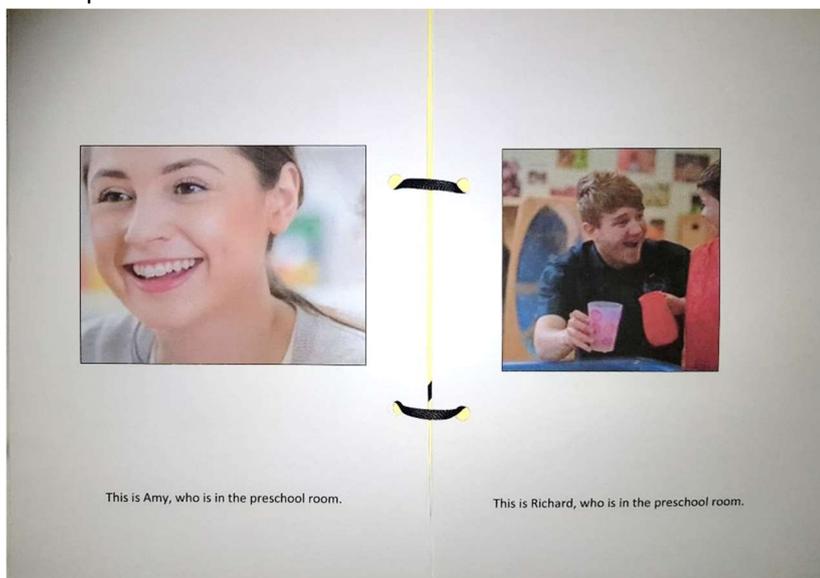


Example:



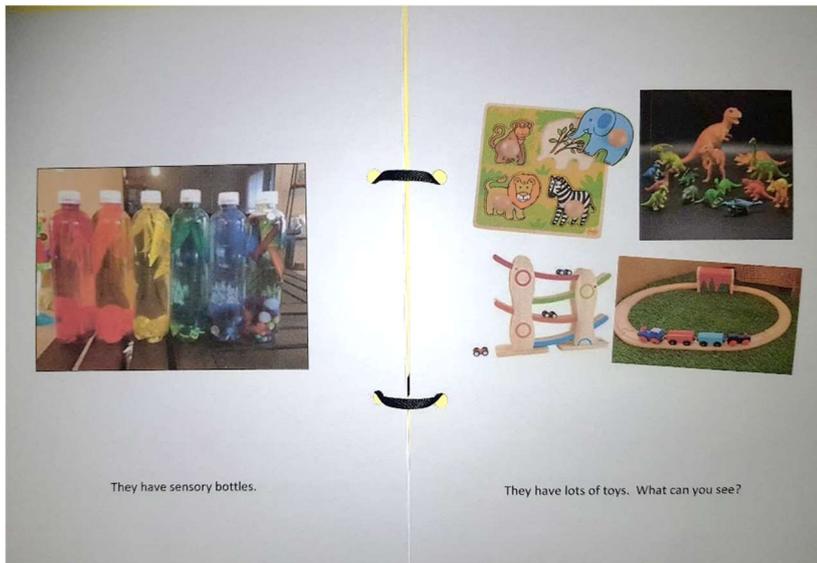
Include key areas that relate to the child's interests.

Example:



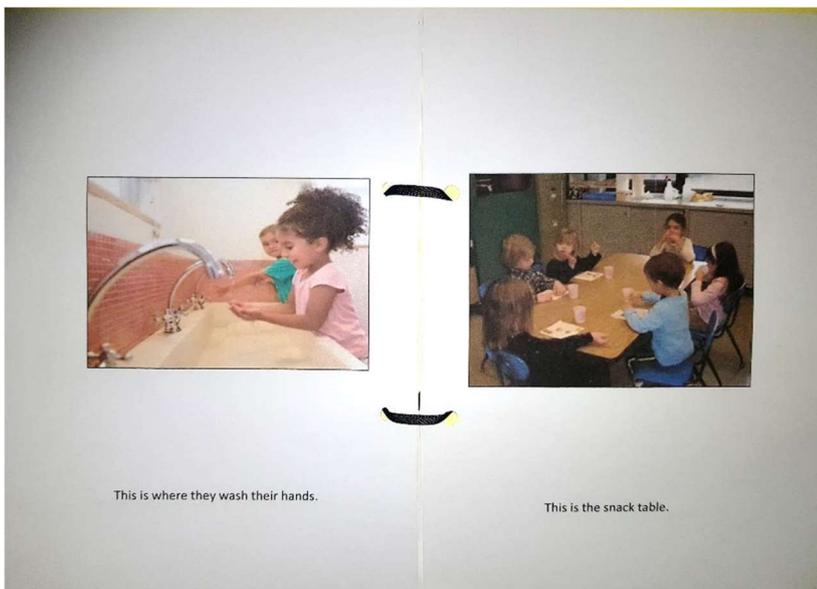
Include the adults that are in the room.

Example:



Include toys and equipment that the child's enjoys.

Example:



Include key areas.

Once the Transition Information Booklet is ready, consider sending an identical one home for parents/carers to look at with the child.

Remember to remind parents/carers that it is about the child getting to know the new room, and not about the child going there.