

1 April 2021

Dear Parents and Carers,

Thank you for your continued support with the arrangements around dropping off and collecting your children at the **Loose** site. As we near the Easter holidays we have reviewed our drop off and collection arrangements, to ensure that we continue to make them as safe and effective for everyone as possible whilst still following the Government's guidelines and advice. As a school we have been open throughout the pandemic and have been able to offer as many places to pupils as possible, which has seen a reduction in the traffic on-site. All pupils have now returned across all three sites, and we are sure that you will appreciate the considerable challenge this presents us with, given the sheer number of vehicles on the whole site which includes other service providers such as the Vine Church and other mainstream Primary and Secondary schools.

In order to continue to support social distancing, whilst implementing a slow phased return to our 'normal' school day we have decided to reduce one of the staggered timings. By doing this it means that we are able to resume our essential staff training in the mornings before the pupils arrive, and return to a near full day of learning for all our pupils. We are asking all those who come onto the main **Loose** site to please follow the timings below in order for the transition to be effective.

- 9am drop off / 3.15pm pick up – ALL transport operators
- 9.15am drop off / 3.30pm pick up – Parents and Carers

Please can we ask that you arrive at your allocated drop off/pick up time, in order to allow the staggered system to work.

Parents / Carers with extenuating circumstances who wish to request an earlier collection time at the end of the School day for their child should submit a 'Request for permission for early collection of a pupil' form, for consideration by the Senior Leadership Team. These can be obtained from the school office. Please note that any such agreements will be made as a temporary supportive measure and will be reviewed on an ongoing basis. We will also be unable to receive pupils into School any earlier than our stated opening times.

Please don't forget, if you would like to join the working party that is being set up in order to consider how the car park arrangements can be further improved, then please contact - seiffert@five-acre.kent.sch.uk

Finally, as a further control measure, **please can we ask that all parents and carers continue to wear face coverings at all times on the School site, unless exempt from doing so.**

Many thanks for your continued support.

Kind regards

The Senior Leadership Team

