

PRINCIPAL: PEGGY MURPHY, MA
HEAD OF LOOSE SITE: TIM WILLIAMS, MA (Ed)
HEAD OF SATELLITE PROVISION: RICHARD DALTON, BA
BOUGHTON LANE, MAIDSTONE, KENT, ME15 9QF
TEL: OFFICE 01622 743925
EMAIL: office@five-acre.kent.sch.uk
WEBSITE: www.fiveacrewood.co.uk



17th April 2020

Dear Parents/Carers and Staff,

Updates

- Today we have been attempting to contact the small number of families that accidentally 'slipped through the net' in terms of survey responses, to discuss the support that we may potentially be able to offer. We are really sorry that we have not contacted you sooner.
- KCC launched a single online portal for the ordering and supply of 'personal protective equipment' (PPE) today. This equipment is essential, given the limited awareness our pupils have of social distancing, some of the behaviours they can present with, and the close support they may require with regards to their personal care. We therefore placed an immediate order for face masks, gowns and eye protection, to supplement our existing supply of disposable gloves and aprons, as well as the face visors that were generously donated by our friends at Sutton Valence. We hope that this equipment will arrive by Monday 20th April. We are also expecting an additional large order of face masks to be delivered on the 29th April.
- We are aware that a number of our staff are continuing to work as PA's for families. We fully understand that this is a separate arrangement, that has nothing to do with the School, and that it is providing valuable support during these challenging times. In such situations we would ask staff to ensure that they carefully follow government advice, and appropriately limit the number of people and households that they come into contact with, in order to prevent the spread of the Coronavirus across our School community. We appreciate this may place families and staff in a very difficult situation, and advise that you carry out robust risk assessments and make careful decisions, based upon your individual circumstances. If staff are acting as PA's for families, and either they or anyone in the households of these families displays symptoms of coronavirus, then everyone concerned must immediately self-isolate for 14 days.
- Our team are working tirelessly to support the families that are eligible for 'free School meals.' As you are no doubt aware, EdenRed were commissioned by the Department for Education (DFE) to deliver vouchers to families. All of our orders were uploaded onto the EdenRed website on 9th April. Unfortunately their system crashed. Last weekend they advised that they had rectified the problem so we uploaded our orders again on 15th April. These orders have been approved but there is no date yet for the e-code delivery. We fully understand the very difficult circumstances that this may have placed some families in. We are monitoring EdenRed's website several times a day for confirmation of their e-code delivery. However, having done all we can to collate and upload the data to EdenRed, please understand that these matters are now entirely out of our control; everything is entirely in the hands of EdenRed to now process.

Take care all.

Kind regards

The Senior Leadership Team

