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24th September 2019

Dear Parents/ Carers

We are continuously looking to make improvements in the car park to keep all our pupils as safe as possible.

Our total pupil role has increased this year with 300+ currently attending the Loose site. We have also increased our staffing which now exceeds 300+. In light of the figures it is almost impossible to allocate everyone a parking space and this includes when dropping off and picking up your own children. It has come to our attention that the drop off and pick up times are becoming increasingly dangerous, and we would therefore like to bring to your attention how the car park runs in the mornings and afternoons. All spaces opposite the 'new build' of the school, and next to the FAW mini buses, are allocated spaces for Parents/ Carers to park. These spaces operate on a first come first served basis. We ask that you do not turn your vehicle on the middle of the road if there are no spaces available but that you follow the route into the main car park (one way system to the left) and exit via the lanes marked out by cones. Please do not stop in the middle of the road as this too causes congestion.

In the morning all Transport vehicles will be operating in a queuing system around the outside of the main car park, with staff available to assist pupils disembarking. Spaces are very limited in this area should you choose to park there.

In the afternoon the main car park is allocated to transport buses and cars. We operate a mini Lockdown procedure that enables us to board all the pupils as safely as possible. Transport is then released on a priority basis due to the number of pupils on board. Parents and carers will be directed to exit the car park when it is safe to do so, unless transport has been released.

We would really appreciate your support in assisting that the car park runs as smoothly as possible and the pupil's safety is considered a priority. As parents/carers you can support us by encouraging your child to use the zebra crossing (learning opportunity!) and adhering to the parking attendants directions.

Thank you for your co-operation regarding the matter

Sarah Eiffert
Logistics Manager

