

PRINCIPAL: PEGGY MURPHY, MA
HEAD OF PRIMARY: TIM WILLIAMS, MA (Ed)
HEAD OF SECONDARY: RICHARD DALTON, BA
BOUGHTON LANE, MAIDSTONE, KENT, ME15 9QF
TEL: OFFICE 01622 743925
EMAIL: office@five-acre.kent.sch.uk
WEBSITE: www.fiveacrewood.co.uk



September 2015

Dear Parent/Carer,

Pupil information form

At the beginning of any new academic year, our main aim to make the transition for our pupils into their new class as easy as possible.

In order to do this to the best of our ability, it is important for staff to know as much about pupils as soon as they can. We have therefore devised a new form for parents/carers to fill in called 'All about me – pupil information form'. Please find this form attached.

This form is for you to write down anything that you think would be useful for staff to know to help them get to know your child as quickly as possible. This includes information about your child's likes, dislikes, communication, understanding and medical needs, as well as things that we need to be aware of, which could include things that your child finds difficult or strategies that you might use at home.

Please fill in the form and return to the school, for the attention of the class teacher. The staff team can then familiarise themselves with the information.

Feel free to fill in as much or as little as you like and add anything to it that you would like us to know.

Yours faithfully,



Peggy Murphy
Headteacher



ALL ABOUT ME – PUPIL INFORMATION FORM

My name is and I am years old.

My birthday is on

I live with

Attach photo
here

A bit about me:

.....
.....
.....
.....
.....
.....
.....

Here are some of my likes and dislikes:

Likes

.....
.....
.....
.....
.....
.....
.....

Dislikes

.....
.....
.....
.....
.....
.....
.....

Things to be aware of:

.....
.....
.....
.....
.....
.....
.....

A bit about my communication and understanding:

.....
.....
.....
.....
.....
.....
.....

Useful medical information:

.....
.....
.....
.....
.....
.....
.....

If the school need to get in touch, they should phone the following people (please include contact phone numbers):

.....
.....
.....
.....
.....
.....