

# Fun Kidz Integrated Playscheme Application Form

(Please complete in **BLOCKED**  
**CAPITALS**)

## **Childs Information**

First Name \_\_\_\_\_ Surname \_\_\_\_\_  
me \_\_\_\_\_

Ethnic Origin \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Name of school child attends \_\_\_\_\_

## **Parent / Guardian Contact Details**

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Full Address \_\_\_\_\_

\_\_\_\_\_

Email address \_\_\_\_\_

Contact Number \_\_\_\_\_

Secondary Number (mobile/work) \_\_\_\_\_

## **Emergency Contact Details (please ensure this is different to above)**

Name \_\_\_\_\_

Emergency Contact Number \_\_\_\_\_

Secondary Contact Number \_\_\_\_\_

## **About The Child – Medical** (please circle)

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Does your child have any health problems / allergies?

YES NO

If YES please specify:

Will your child need to have any medication administered during the scheme?	YES	NO
My child has had a tetanus inject in the last 10 years	YES	NO
I consent for my child to be hospitalised and a general anaesthetic to be administered in an emergency.	YES	NO
I give consent for my child to have a plaster applied	YES	NO
My child requires additional support (i.e communication, toileting, drinking, eating etc) <i>If YES please specify:</i>	YES	NO
I have applied to the Hotfoot Plus Trust for additional care for my child*	YES	NO

### **About The Child – Social** *(please circle)*

I am happy with the 1:8 ratio of staff for my child aged under 8	YES	NO
I am happy with the 1:10 ratio of staff for my child aged 8 and over	YES	NO
Please give any information regarding your child that you think will help them enjoy their time at Fun Kidz (i.e to avoid situation/activities that may cause them to be unhappy or display negative behaviour)		

**\*Please note if your child needs additional supervision this needs to be agreed before the booking can be confirmed.**

### **Consent** *(please circle)*

The parent/guardian on this form will be bringing / collecting the child to and from the scheme? <i>If not please specify who will be bringing/collecting the child</i>	YES	NO
I give permission for my child (over 8 only) to leave unaccompanied at the end of the scheme?	YES	NO
I give permission for my child's photograph to be taken and used for publicity purposes by the playschemes partners (website, newsletters etc)	YES	NO

<b>Week</b>	<b>Attending</b>
11 <sup>th</sup> – 15 <sup>th</sup> August (10am – 2pm)	
18 <sup>th</sup> – 22 <sup>nd</sup> August (10am – 2pm)	

### **Payment**

I enclose payment to Five Acre Wood School for the sum of £ \_\_\_\_\_  
*(Cheques should be made payable to 'Five Acre Wood School' with the reverse clearly stating the child's name and 'For Fun Kidz Playscheme')*

I accept that CXK / Westborough School shall not be responsible for any loss, damage or injury which may be incurred to a person(s) who takes part in any of the scheme. The foregoing does not affect your usual legal rights. I have read and understood the guidelines in this brochure.

Signature (parent/guardian) \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Please send completed applications alongside payment to  
*Five Acre Wood School, Boughton Lane, Maidstone, Kent, ME15 9QL*  
*Please note that the Playscheme is not taking place at Five Acre Wood School but will at Westborough school.*

## **General Guidelines**

- Staff are not allowed to administer any form of medication without written consent from a parent or guardian
- CXK and Westborough School accept no responsibility for the loss or damage to equipment, clothing or any personal property during the scheme.
- Loose, comfortable clothing with appropriate footwear should be worn for the scheme and where appropriate, sun hat and sunscreen.
- A packed lunch and plenty to drink should be brought to the scheme (please note no refrigeration is available)
- It is possible that photographs may be taken for publicity purposes including partner's websites.
- All staff have satisfactory Disclosure and barring check, clearing them to work with young people.
- There are limited places available on each week. All applications will be dealt with on a first come, first serves basis. Places cannot be confirmed until a completed application form (and payment) has been received.
- No refunds will be given, except if the scheme is cancelled due to insufficient demand.
- In the event of an emergency CXK reserves the right to call emergency services whose professional advice will be followed. The parent/guardian will be informed of any course of action, therefore it is vital that you are contactable during the scheme. Failure to provide at least 3 contact numbers could jeopardise your child's place.
- CXK is not responsible for the welfare of any children outside of the scheme hours.
- In the event of the site manager/responsible member of staff being unable to contact a parent/guardian of a child within 30 minutes of the scheme ending they will contact the officer in charge who will contact KCC social Services duty team for advice.
- The organisers must be informed in writing if your child is to be collected by another adult as to what is on the application form.
- All children must stay until the end of the scheme regardless of age (CXK is only responsible for children at the site)

## **Fun KIDZ Guidelines**

- All children under 8 must be collected at 2pm by a parent or guardian. Please be prompt.
- Strictly no under 5's are allowed (birth certificates may be required)
- The ratio of staff to children for 5-7 year olds is 1:8, and for 8 – 11 years is 1:10.
- The Hotfoot Plus Trust provides funding for additional care including 1:1 play leaders to work with children with disabilities.